

WHAT CAN I DO WITH MY MODERN LANGUAGES & LINGUISTICS DEGREE?



UMBC - CAREER SERVICES CENTER

COMMUNICATIONS

Multilingual Services (Translation Bureaus, Phone Companies, Int'l Corp., Gov't)

- ≡ International Operator
- ≡ Customer Service Representative
- ≡ Translator
- ≡ Technical Translator
- ≡ Interpreter
- ≡ Software Translator

Publishing / Journalism (Newspapers, Publishing Houses, Radio/TV, Wire Services)

- ≡ Editor
- ≡ Reporter
- ≡ News Writer
- ≡ Foreign News Correspondent
- ≡ Sales Representative
- ≡ Technical Writer
- ≡ Researcher
- ≡ Travel Book Writer/Editor
- ≡ Promotions Assistant
- ≡ Circulation Personnel
- ≡ Critic
- ≡ Textbook Representative

Advertising / Marketing / Public Relations

- ≡ Marketing Research Analyst
- ≡ Advertising Salesperson
- ≡ Media Buyer/Assistant
- ≡ Public Relations Specialist
- ≡ Marketing Coordinator
- ≡ Special Events Coordinator
- ≡ Consumer Survey Supervisor
- ≡ Copywriter
- ≡ Jr. Account Executive

PUBLIC POLICY

Congress / State Legislature / President, Governor, Mayor's Office

- ≡ Congressional/Legislative Aide
- ≡ Legislative Research Assistant
- ≡ Committee Staff Person
- ≡ Legislative Correspondent
- ≡ Press Assistant
- ≡ Campaign Staffer/Aide

Policy Organizations (Issue-Oriented/Political Party/Public Interest/Nat'l Associations)

- ≡ Public Opinion Interviewer
- ≡ Community/Field Organizer
- ≡ Program Developer/Coordinator
- ≡ Fund-Raiser/Development Associate
- ≡ Lobbyist Assistant
- ≡ Membership Coordinator
- ≡ Legislative Advocate
- ≡ Meetings Coordinator
- ≡ Political/Grassroots Organizer
- ≡ Project Manager
- ≡ Research Assistant
- ≡ Speech Writer

Research Organizations (Issue-Oriented/Non-Profits/National Associations)

- ≡ Project Assistant
- ≡ Research Associate
- ≡ Public Policy Analyst

LOCAL, STATE, & FEDERAL AGENCIES

Dept of: Transportation, Economic Development, Housing, Commerce, etc.

- ≡ Public Affairs Officer
- ≡ Information Officer
- ≡ Tourism Development Officer
- ≡ Bicultural Program Specialist
- ≡ Contract Administrator
- ≡ Foreign Markets Analyst
- ≡ Port Marketing Rep.
- ≡ Research Assistant
- ≡ International Trade Expert
- ≡ World Trade Center Staff

INTERNATIONAL AFFAIRS

Government (US AID, Foreign Service, USIA, State Dept. of Economic Development)

- ≡ Foreign Service Officer
- ≡ Information Officer
- ≡ Congressional Foreign Relations/Affairs Committee Staffer
- ≡ Peace Corps Volunteer
- ≡ Writer
- ≡ Military Officer
- ≡ Consular Assistant
- ≡ Lobbyist

International Organizations (UN, UNESCO, IMF, UNICEF, WHO, OAS)

- ≡ Economic Affairs Officer
- ≡ UN Guide
- ≡ Escort
- ≡ Social Affairs Officer
- ≡ Military Officer
- ≡ Program Manager
- ≡ Researcher

Non-Profits (CARE, Amnesty Int'l, Catholic Relief Services, Population Council)

- ≡ Public Policy Analyst
- ≡ Project Assistant
- ≡ Program Developer/Coordinator
- ≡ Community/Field Organizer
- ≡ Assistant Field Rep.
- ≡ Assistant for Special Projects
- ≡ Membership Coordinator
- ≡ Research Associate
- ≡ Project Assistant

INTELLIGENCE / CORRECTIONS

- ≡ CIA/FBI/DIA Special Agent
- ≡ Government Intelligence Analyst
- ≡ Customs Investigator/Inspector
- ≡ Probation/Parole Officer
- ≡ Police Officer
- ≡ Customs Officer
- ≡ INS Agent
- ≡ Corrections Officer
- ≡ Correctional Caseworker

EDUCATION

High Schools, Colleges, Language Schools, Corporations, Overseas Dependents Schools

- ≡ Teacher
- ≡ English Instructor (ESL/EFL)
- ≡ Int'l Exchange Program Coordinator
- ≡ Admissions Counselor
- ≡ Int'l Student Advisor
- ≡ ESL Teacher
- ≡ Financial Aid Counselor
- ≡ Bilingual Education Aide
- ≡ Literacy Program Coordinator

HUMAN SERVICES

Advocacy Groups, Government, Non-Profits, Hospitals

- ≡ Community Service Agency Worker
- ≡ Recreation/Activities Coordinator
- ≡ Family Services Specialist
- ≡ Refugee Assistance Worker
- ≡ Relocation Worker
- ≡ Volunteer Coordinator
- ≡ Community Outreach Worker
- ≡ Social Service Aide
- ≡ Social Service Administrator
- ≡ Caseworker
- ≡ Youth Director
- ≡ Community Organizer

Foundations

- ≡ Aide
- ≡ Researcher
- ≡ Proposal Reviewer

LAW

Courts, Private Practices, Government, Corporations

- ≡ Court Translator / Interpreter
- ≡ Legal Assistant
- ≡ Paralegal

TRAVEL & TOURISM

Hotels, Resorts, Cruise Lines, Travel Agencies, Tour Operations, Airlines

- ≡ Hotel Manager
- ≡ Tour Guide/Conductor
- ≡ Passenger Services Representative
- ≡ Reservations Agent
- ≡ Resort Manager
- ≡ Flight Attendant
- ≡ Foreign Travel Advisor
- ≡ Information Clerk
- ≡ Travel Agent
- ≡ Sales Representative
- ≡ Air Traffic Assistant
- ≡ Flight Announcer

BUSINESS

Human Resources

- ≡ Personnel/Human Resources Asst.
- ≡ Relocation Specialist
- ≡ Interviewer
- ≡ Benefits Coordinator
- ≡ Payroll Officer
- ≡ Staffing Specialist
- ≡ International Trainer
- ≡ Recruiter
- ≡ Job Developer

Insurance

- ≡ Claims Representative/Examiner
- ≡ Insurance Agent
- ≡ Underwriter

Banking / Finance

- ≡ Branch Manager
- ≡ Assistant Trade Analyst
- ≡ Bilingual Teller
- ≡ Loan Representative
- ≡ Foreign Exchange Clerk
- ≡ Property Manager
- ≡ Int'l Banking Credit Analyst

Retail / Sales / Purchasing

- ≡ Assistant Export Buyer
- ≡ Import/Export Traffic Manager
- ≡ Store/Department Manager
- ≡ Foreign Purchasing Agent
- ≡ Sales Representative
- ≡ Export Assistant

KEEP IN MIND...

This list is just a brief introduction to your career options - it is *not* a complete list! Also keep in mind that although these career fields are open to you as a modern languages and linguistics major, you must take extra steps to prepare yourself for a competitive job market. It is important to:

- (1) **obtain relevant internship, co-op, or volunteer experience** (see CSC about their part-time, major-related job announcements; the Shriver Center about co-op, internship, and service opportunities; and Community Outreach about their volunteer programs) *and*
- (2) **supplement your modern languages and linguistics course work** with classes that would be relevant and beneficial to your chosen career field.

Make an appointment with a career advisor for suggestions on researching your career options, choosing a career field, and preparing for your chosen occupation.

ADDITIONAL RESOURCES

Internet sites: that allow you to explore career options for Modern Languages and Linguistics degree:

- ≡ Career Development Center - Links by Major: http://www.careers.umbc.edu/students/websites_major.php