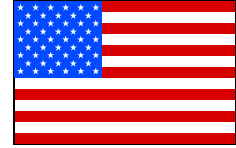


# WHAT CAN I DO WITH MY AMERICAN STUDIES DEGREE?



UMBC - CAREER SERVICES CENTER

## AMERICAN HISTORY

### Historical Museums/Societies, Cultural Heritage Organizations, Research Organizations

- |                                  |                               |                      |
|----------------------------------|-------------------------------|----------------------|
| ≡ Conservation Technician        | ≡ Museum Technician           | ≡ Armorer Technician |
| ≡ Property Disposal Officer      | ≡ Museum Guide                | ≡ Museum Teacher     |
| ≡ Assistant Museum Curator       | ≡ Display Manager             | ≡ Exhibit Designer   |
| ≡ Fundraiser/Grant Writer        | ≡ Gallery Research Technician | ≡ Museum Educator    |
| ≡ Assistant Registrar/Preparator | ≡ Museum Attendant            |                      |

### Historical/Archaeological Sites, Arts & Humanities Councils, National & State Archives

- |                      |                             |                         |
|----------------------|-----------------------------|-------------------------|
| ≡ Site Guide         | ≡ Grant Proposal Reviewer   | ≡ Volunteer Coordinator |
| ≡ Interpretive Guide | ≡ Historic Site Interpreter | ≡ Park Ranger           |

## PUBLIC POLICY

### Congress / State Legislature / Local Government

- |                                  |                             |                           |
|----------------------------------|-----------------------------|---------------------------|
| ≡ Congressional/Legislative Aide | ≡ Committee Staff Person    | ≡ Press Secretary         |
| ≡ Legislative Research Assistant | ≡ Legislative Correspondent | ≡ Communications Director |
| ≡ Campaign Staffer               | ≡ Constituent Aide          |                           |

### Policy Organizations (Issue-Oriented/Non-Profits/National Associations)

- |                                     |                                 |                          |
|-------------------------------------|---------------------------------|--------------------------|
| ≡ Public Opinion Interviewer        | ≡ Lobbyist                      | ≡ Public Policy Analyst  |
| ≡ Community/Field Organizer         | ≡ Membership Coordinator        | ≡ Project Manager        |
| ≡ Program Developer/Coordinator     | ≡ Political Organizer           | ≡ Legislative Liaison    |
| ≡ Fund-Raiser/Development Associate | ≡ Convention Organizer          | ≡ Conference Coordinator |
| ≡ Office Manager                    | ≡ Government Affairs Specialist |                          |

### Research Organizations (Issue-Oriented/Non-Profits/National Associations)

- |                     |                      |                         |
|---------------------|----------------------|-------------------------|
| ≡ Project Assistant | ≡ Research Associate | ≡ Public Policy Analyst |
|---------------------|----------------------|-------------------------|

### Foundations

- |        |              |                     |
|--------|--------------|---------------------|
| ≡ Aide | ≡ Researcher | ≡ Proposal Reviewer |
|--------|--------------|---------------------|

## LAW / CORRECTIONS / REHABILITATION

- |                               |                                |                       |
|-------------------------------|--------------------------------|-----------------------|
| ≡ Probation/Parole Officer    | ≡ Police Officer               | ≡ Corrections Officer |
| ≡ Correctional Caseworker     | ≡ Court Appointed Advocate     | ≡ Legal Assistant     |
| ≡ Investigative Assistant     | ≡ Intelligence Support Analyst | ≡ CIA/FBI Agent       |
| ≡ Customs/Immigration Officer |                                |                       |

## GOVERNMENT

### Local, State and Federal Agencies (i.e. Transportation, Housing, Commerce)

- |                                     |                           |                             |
|-------------------------------------|---------------------------|-----------------------------|
| ≡ Population Studies Researcher     | ≡ Urban/Regional Planner  | ≡ Public Affairs Officer    |
| ≡ Contract Administrator/Specialist | ≡ Researcher/Statistician | ≡ Civil Rights Investigator |
| ≡ Quality Assurance Specialist      | ≡ Program Evaluator       | ≡ Survey Analyst            |

## HUMAN SERVICES

### Advocacy Groups, Government, Non-Profits, Hospitals

- |                                   |                             |                                |
|-----------------------------------|-----------------------------|--------------------------------|
| ≡ Community Service Agency Worker | ≡ Race Relations Specialist | ≡ Social Service Administrator |
| ≡ Recreation Coordinator          | ≡ Volunteer Coordinator     | ≡ Caseworker                   |
| ≡ Family Services Specialist      | ≡ Community Outreach Worker | ≡ Activities Leader            |
| ≡ Child Support Case Officer      | ≡ Eligibility Specialist    | ≡ Youth Counselor              |

## EDUCATION

### High Schools, Colleges, Universities

- ≡ Teacher
- ≡ Admissions Counselor
- ≡ Financial Aid Counselor
- ≡ Literacy Program Coordinator

## HEALTH

### Hospitals, Insurers, Government, Non-Profits

- ≡ Research Assistant
- ≡ Medical Admissions Staff
- ≡ Patient Advocate
- ≡ Insurance Customer Service Rep.
- ≡ Health Educator
- ≡ Caseworker
- ≡ Activities Leader
- ≡ Volunteer Coordinator
- ≡ Program Coordinator
- ≡ Fundraiser/Development Specialist

## BUSINESS

### Advertising / Marketing / Public Relations

- ≡ Marketing Research Analyst
- ≡ Public Relations Specialist
- ≡ Consumer Survey Supervisor
- ≡ Advertising Salesperson
- ≡ Marketing Coordinator
- ≡ Copywriter
- ≡ Media Buyer
- ≡ Special Events Coordinator

### Human Resources

- ≡ Personnel/Human Resources Asst.
- ≡ Benefits Coordinator
- ≡ Trainer
- ≡ EEO/Affirmative Action Officer
- ≡ Payroll Officer
- ≡ Recruiter
- ≡ Interviewer
- ≡ Staffing Specialist
- ≡ Job Developer

### Insurance

- ≡ Claims Representative/Examiner
- ≡ Insurance Agent
- ≡ Underwriter

### Banking / Finance

- ≡ Branch Manager
- ≡ Loan Representative
- ≡ Property Manager

### Retail / Sales (Book Stores, Museum Shops, Retail Stores)

- ≡ Assistant Buyer
- ≡ Store/Department Manager
- ≡ Sales Representative

### Publishing / Journalism

- ≡ Editorial Assistant
- ≡ Book Salesperson
- ≡ Promotions Assistant
- ≡ Reporter
- ≡ Technical Writer
- ≡ Circulation Manager
- ≡ Publishing Assistant
- ≡ Copy Editor
- ≡ News Assistant
- ≡ Researcher
- ≡ Indexer/Abstractor
- ≡ Desk Assistant

## KEEP IN MIND...

This list is just a brief introduction to your career options - it is *not* a complete list! Also keep in mind that although these career fields are open to you as an American Studies major, you must take extra steps to prepare yourself for a competitive job market. It is important to:

- (1) **obtain relevant internship, co-op, or volunteer experience** (see CDC about their part-time, major-related job announcements; the Shriver Center about co-op, internship, and service opportunities; and Community Outreach about their volunteer programs) *and*
- (2) **supplement your American Studies course work** with classes that would be relevant and beneficial to your chosen career field.

Make an appointment with a career advisor for suggestions on researching your career options, choosing a career field, and preparing for your chosen occupation.

## ADDITIONAL RESOURCES

**Internet sites:** that allow you to explore career options for American Studies degree:

- ≡ Career Development Center - Links by Major: ([http://www.careers.umbc.edu/students/websites\\_major.php](http://www.careers.umbc.edu/students/websites_major.php))

### CDC Career Resource Center (MP 212):

- ≡ *Great Jobs for History Majors*